

READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School
Regular Meeting 7:00 p.m.
November 14, 2023

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting in-person on Tuesday, November 14, 2023 at 7:00 p.m. If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link:

https://www.youtube.com/channel/UC6Nqnwk_J-sFlxSaFkuVaA/live

The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mrs. Mencer_____ Mr. Peach_____ Mrs. Podgorski_____
Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____ Mrs. Hample_____

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- Highlight: Three Bridges School Bioswale Video by Former Students

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting.

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.
6. The presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant. The presiding officer may take other steps, including but not limited to adjourning the meeting or waiving any of the rules of the Residents' Forum, to respond to a lack of public decorum, or to otherwise protect privacy or the efficient completion of the Board's business.

V. CORRESPONDENCE

- Email C.S. - PEA Funding Meeting

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.02
Motion _____ 2nd _____
- 1.01 Motion to approve Enrollment and Drill Reports October 2023.
(Attachment 1.01)
- 1.02 Motion to approve Board Goals for the 2023-2024 school year.
(Attachment 1.02)

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____
Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02
Motion _____ 2nd _____
- 2.01 Motion to approve the Meeting Minutes October 17, 2023.
- 2.02 Motion to approve the Executive Session Meeting Minutes October 17, 2023.

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____
Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____

C. FINANCE/FACILITIES

Committee Report:

3. Motion to adopt 3.01 - 3.13
Motion _____ 2nd _____
- 3.01 Motion to approve the **Bill List** for the period from **October 19, 2023 through November 15, 2023** for a total amount of **\$2,373,824.45**.
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule November 14, 2023** for a total amount of **\$4,684.08**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **October 2023** for a total amount of **\$2,291,219.19**.
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for October 1, 2023 through October 31, 2023**.
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for October 1, 2023 through October 31, 2023**.
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS October 31, 2023 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of October 31, 2023 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 and 4, we certify that as of October 31, 2023 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending October 31, 2023.

3.07 Motion to authorize the Business Administrator to solicit bids for refuse disposal and recycling collection services for the period starting July 2024, for 3 (three) years, with 2 (two) 1 (one) year renewals at the CPI index.

3.08 Motion to approve a Professional Services Contract with Settembrino Architects for the following projects and fees:

Readington Middle School Main Office, Roof and HVAC \$189,500.00
Air monitoring/remediation consultant (not to exceed) \$60,000.00
Ancillary fees/reimbursables (not to exceed) \$2,500.00

WHEREAS, it was necessary to incur costs for professional architectural services during the current year in preparation for construction in the summer of 2024; and

NOW THEREFORE BE IT RESOLVED, that the Readington Township Board of Education approves the withdrawal of the above amounts from capital reserve effective immediately.
(Attachment 3.08)

3.09 Motion to approve a parental transportation contract not to exceed the amount of \$22,400.00 pending approval of the Executive County Superintendent for student #587836 for the 2023-2024 school year.

3.10 Motion to approve Schenck, Price, Smith & King, LLC as Board counsel, as a professional service for the 2023-2024 school year.
(Attachment 3.10)

3.11 Motion to approve the attached legal settlement regarding student #531731.
(Attachment 3.11)

3.12 Motion to approve contracts with the following private providers for preschool expansion for the 2023-2024 school year commencing January 2, 2024:

- Stanton Learning Center
- Berry Patch Learning Center
- Whitehouse Prep

3.13 Motion to approve method of compliance in conformity with N.J.A.C. 6A:26-6.3 of a toilet room facility at Whitehouse School for a classroom containing kindergarten students for the 2023-2024 school year, due to preschool expansion programming commencing January 2, 2024.
(Attachment 3.13)

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____
Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____

**D. EDUCATION/TECHNOLOGY
Committee Report:**

4. Motion to adopt 4.01 - 4.07
Motion _____ 2nd _____

4.01 Motion to adopt the following fundraisers for the 2023-2024 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	Concert Refreshments Candygrams/Flower Sales	FPAC
Readington Middle School	Silent Auction VIP Winter Concert Package	FPAC
Whitehouse School	Empty Bowls	Flemington Food Pantry

4.02 Motion to adopt the following additional field trips for the 2023-2024 school year:

GROUP/GRADE	TRIP	LOCATION	COST TO PARENT
HBS/5 th	RMS - Band/Orchestra Visit	Readington	- 0 -
RMS/6-8 Art	Polytech @ HCRHS	Flemington	- 0 -
RMS/8 th	HBS – Great Kindness Challenge	Readington	- 0 -
RMS/7 th	HBS – Great Kindness Challenge	Readington	- 0 -
RMS/6 th	TBS/WHS – Great Kindness Challenge	Readington	- 0 -

4.03 Motion to submit and accept funding for the 2024-2025 Preschool Three Year Operational Plan. (Attachment 4.03)

4.04 Motion to approve the 2023-2024 Nursing Service Plan. (Attachment 4.04)

4.05 Motion to approve the attached four-year contractual agreement with the State of New Jersey for cybersecurity end-point and related software protections aligned with the State and Local Cybersecurity Grant Program previously board approved on August 22, 2023 agenda. District cost share obligation not to exceed \$2,651.85 through the four-year term of this agreement, with the remainder funded by the State of New Jersey cybersecurity grant. (Attachment 4.05)

4.06 Motion to approve Divonna Stebick to run additional professional development workshops related to teacher inquiry and data inquiry to support student learning for the 2023-2024 school year, payment not to exceed and \$3,000 using the ESSER/ARP grant.

4.07 Motion to approve Silvergate Prep for student H-202114, to provide home instruction starting November 8, 2023, for 10 hours per week at \$50.00 per hour, not to exceed 30 days.

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____
Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____

**E. PERSONNEL
Committee Report:**

5. Motion to adopt 5.01 - 5.13

Motion _____ 2nd _____

5.01 Motion to accept the Superintendent’s recommendation and ratify the following Substitute Teachers/Aides/Nurses/Bus Drivers paid at the applicable substitute rates, in the Readington Township District pending satisfactory completion of employment requirements for the 2023-2024 school year.

NAME	POSITION
Nidhi Barve	Substitute Teacher/Aide
Donna Chiaffarano	Substitute Aide
Matthew Mandracchia	Substitute Teacher

5.02 Motion to amend motion 5.03 from August 22, 2023 agenda and ratify and accept the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Kathleen Suchorsky	Interim Principal (TBS) 10-03-D1/aai	\$65.00/hr.	08/21/2023 - 11/02/2023

5.03 Motion to accept the Superintendent's recommendation and accept the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Donna Chiaffarano	Aide/Special Education (WHS) New Position	\$19.51/hr. Aide NC Step 5	01/02/2024 - 06/30/2024
Andrea DeCampos	Aide/Special Education (TBS) 30-04-D3/alu	\$21.71/hr. Aide C Step 6	11/15/2023 - 06/30/2024
Matthew Mandracchia	LTS.55 Teacher/PE (WHS) .25 - 20-04-D2/azo (TBS) .30 - 20-03-D2/azp	Sub rate for the first 20 days, \$32,219.00 BA Step 3 per diem rate thereafter	12/01/2023 - 04/19/2024
Lindsay Salaj	Clerical Aide (HBS) 50-02-D4/amq	\$17.97/hr. Clerical Step 10	12/18/2023 - 06/30/2024
Tanya Cavallo	Teacher/Preschool (WHS) New Position	\$69,125.00 BA+15 Step 11/12 (11) (Prorated)	01/02/2024 - 06/30/2024

5.04 Motion to accept the Superintendent's recommendation and approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Cheryl Edmonds	Aide/Special Education (WHS) 30-04-D4/akw	10/31/2023
Donna Cramer	Secretary/CST (BOE) 50-05-D4/amo	11/22/2023

- 5.05 Motion to authorize the Superintendent to hire new staff for Preschool, with the approval of the Personnel Committee, after the November 14, 2023 board meeting through its February 13, 2024 board meeting to be subsequently ratified by the Readington Township Board of Education at Board Meetings of December 12, 2023 or January 23, 2024 or February 13, 2024.
- 5.06 Motion to temporarily increase the hours for the following teachers to provide coverage for TBS Intervention position 20-03-D2/afw for the period of November 30, 2023 - January 19, 2024:

NAME	POSITION	TRACK/STEP	HOURS	SALARY
Noelle Henderson	Teacher/Intervention (TBS) 20-03-D2/afu	B Step 22	From: .58 Part Time To: Full Time	From: \$51,509.80 To: \$88,810.00 (prorated)
Kathryn O'Connor	Teacher/Intervention (TBS) 20-03D2/aft	B+15 Step 16	From: .5 Part Time To: Full Time	From: \$37,660.00 To: \$75,320.00 (prorated)

- 5.07 Motion to accept the Superintendent's recommendation and approve the following job descriptions: (Attachment 5.07)

- Preschool Teacher
- Preschool Coach
- Preschool Intervention and Referral Specialist
- Preschool Relief Teacher

- 5.08 Motion to accept the Superintendent's recommendation and approve the following employees salary adjustments effective November 1, 2023:

NAME	POSITION	CURRENT SALARY	ADJUSTED SALARY
Thomas Duda	Maintenance Mechanic	\$61,058.00	\$66,000.00
Charles Keri	Maintenance Mechanic	\$48,547.00	\$52,000.00
Patrick Paul	Maintenance Foreman	\$64,272.00	\$80,000.00
Luke Schostkewitz	Maintenance Mechanic	\$57,000.00	\$59,000.00

- 5.09 Motion to approve Marybeth Schwarz and Denise Hawkins, as Chaperones for student S-011, to attend Cheer from November 28 - February 8, 2024, not to exceed 114 hours collectively, at the contractual rate.
- 5.10 Motion to approve Jill Komosinski, as a Nurse, to attend the Halloween Bash at RMS on October 27, 2023 from 5:30pm to 8:30pm, not to exceed 3 hours at the contracted hourly rate.
- 5.11 Motion to ratify and approve Michele Adamitis for a total of 6 hours to provide transportation after school support to student S-069 at the contractual rate for the 2023-2024 school year.
- 5.12 Motion to approve Anne Rieche as a Bus Aide for student S-185, beginning November 7, 2023 through February 29, 2024, not to exceed 10 hours per week, at the contractual rate.
- 5.13 Motion to accept the Superintendent's recommendation and approve Alexa Ulloa the special skills stipend of \$1,000.00, who is assigned to the BD program, providing extraordinary services as defined by the RTEA agreement set forth in an IEP for the 2023-2024 school year.

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____
Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____

F. COMMUNICATION

Committee Report:

- 6. Motion to adopt 6.01 - 6.03
Motion_____ 2nd_____
- 6.01 Motion to accept the Superintendent’s recommendation and approve the following policies for second reading:
(Attachment 6.01)
 - Policy 3212 - Attendance
 - Policy 4212 - Attendance
- 6.02 Motion to accept the Superintendent’s recommendation and approve the following policies for first reading:
(Attachment 6.02)
 - Policy 5112 - Entrance Age
 - Policy 5112.1 - Preschool Program
- 6.03 Motion to accept the Superintendent’s recommendation and abolish the following policy:
 - Policy 2471 - Integrated Preschool

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mrs. Mencer_____ Mr. Peach_____ Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____ Mrs. Hample_____

VII. UNFINISHED BUSINESS

- NJ School Boards Association Conference Feedback
- Holiday Breakfast Reminder

VIII. NEW BUSINESS FROM BOARD

- Tentative Board Meeting Dates 2024

IX. OPEN TO THE PUBLIC

X. EXECUTIVE SESSION

Motion_____ 2nd_____

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a legal settlement, HIB and RTAA negotiations for approximately 30 minutes at which time the Board expects to return to Public Session where action will be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mrs. Mencer_____ Mr. Peach_____ Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____ Mrs. Hample_____

XI. RETURN TO PUBLIC SESSION

Motion_____ 2nd_____

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mrs. Mencer_____ Mr. Peach_____ Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____ Mrs. Hample_____

XII. ADJOURNMENT

Motion to adjourn at:

Motion _____ 2nd _____

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____

Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____